



# TRI CITY ADULT EDUCATION REGIONAL CONSORTIUM

## **Agenda**

for

Board Meeting of the Executive Board

December 14, 2023

1111 E. Artesia Blvd.  
Compton, CA 90221

# **TRI CITY ADULT EDUCATION REGIONAL CONSORTIUM**

## **Executive Committee**

Doi Johnson, Representative

Yvonne Rodriguez, Ed.D., Representative

Lynell Wiggins, Representative

Shamell Wilson, Representative

*We connect education and workforce training to create family sustaining careers*

# Tri City Adult Education Regional Consortium

## Compton College

1111 E. Artesia Blvd., Compton, CA 90221  
310.900.1600, Ext. 2788

### REGULAR MEETING OF EXECUTIVE BOARD

#### AGENDA

**December 14, 2023**



#### EXECUTIVE BOARD

DOI JOHNSON  
*Representative*

YVONNE RODRIGUEZ, Ed.D.  
*Representative*

LYNELLE WIGGINS  
*Representative*

SHAMELL WILSON  
*Representative*

The Executive Board will meet in a virtual Open Session after the Study Session, which starts at 2:00 p.m. via Zoom. Closed Session may be conducted in accordance with applicable sections of California law.

In compliance with the Americans with Disabilities Act, those requiring special assistance to access the meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact Iris Fernández, Compton College Adult Education Program Specialist at 310.900.1600, 2788, or [ifernandez@compton.edu](mailto:ifernandez@compton.edu). Notification of at least 48 hours prior to the meeting will enable the Consortium to make reasonable arrangements.

#### Join Zoom Meeting

<https://compton-edu.zoom.us/j/85207605203>

**Meeting ID:** 852 0760 5203

---

#### One tap mobile

+16694449171,,85207605203# US  
+13462487799,,85207605203# US (Houston)

#### Dial by your location

- +1 669 444 9171 US
- +1 346 248 7799 US (Houston)
  - +1 719 359 4580 US
- +1 720 707 2699 US (Denver)
  - +1 253 205 0468 US
- +1 253 215 8782 US (Tacoma)
  - +1 386 347 5053 US
  - +1 507 473 4847 US
  - +1 564 217 2000 US
- +1 646 558 8656 US (New York)
  - +1 646 931 3860 US
  - +1 689 278 1000 US
- +1 301 715 8592 US (Washington DC)
  - +1 305 224 1968 US
  - +1 309 205 3325 US
- +1 312 626 6799 US (Chicago)
  - +1 360 209 5623 US

**Meeting ID:** 852 0760 5203

**Find your local number:**

<https://compton-edu.zoom.us/j/85207605203>

**I. Call to Order -**

**II. Mission Statement –**

*We connect education and workforce training to create family sustaining careers*

**III. Roll Call**

- a. Doi Johnson
- b. Dr. Yvonne Rodriguez
- c. Lynell Wiggins
- d. Shamell Wilson

**IV. Approval of Agenda**

- a. Motion
- b. Second
- c. Vote

**V. Approval of Minutes**

- a. November 16, 2023
  - i. Motion \_\_\_\_\_
  - ii. Second \_\_\_\_\_
  - iii. Vote \_\_\_\_\_

**VI. Reports from Representatives, Fiscal Agent and Project Manager**

- a. Representatives: Reports on conferences attended, scheduled meetings or other training or informational activities related to the Consortium.
  - i. Compton Adult School – Doi Johnson
  - ii. Compton Community College District – Lynell Wiggins
  - iii. Lynwood Community Adult School – Shamell Wilson
  - iv. Paramount Adult School – Dr. Yvonne Rodriguez
- b. Fiscal Agent: Paramount Unified School District – Dr. Yvonne Rodriguez
  - i. Budget Update
  - ii. Other
- c. Project Manager: Anderson & Anderson

**VII. Hearing Section: Request to Address the Tri City Executive Board – Agenda/Non-Agenda Items**

Persons wishing to address the Board should sign in on the optional sign in sheet that is located on the table by the door. Speakers will be called in sequence during the Hearing Sections, which is limited to one hour and each speaker to one presentation of three minutes unless the Board wishes to waive the time limit. Those who have a group concern are encouraged to select a spokesperson to address the Board.

Persons wishing to address the Board on a specific agenda item at the time the item is under discussion are limited to three minutes each and will be called to speak following the staff comments and prior to the Board’s discussion and taking action.

**VIII. Information Items**

These items are intended to keep the Board informed on various matters that do not require formal action by the Board.

- a. Upcoming Deadlines, Deliverables, Trainings, and Other Important Dates:
  - i. **October 27, 2023** – Complete 2023-25 Three-Year Planning [Survey](#)
  - ii. **December 31, 2023** – Member Expense Report certified by consortium in NOVA – Q1.
  - iii. **January 31, 2024** – Quarter 2 Student Data due in TOPSPro.
  - iv. **January 31, 2024** – Employment and earnings follow up survey due.

**IX. Expenditure Items**

These items are intended for the board to review, representing expenses to be made on behalf of the Consortium by the member agencies. The Board may further discuss these expenditure items at a Study Session or submit them as an Action Item for the following Board Meeting.

- a. There are no **Expenditure Items** for this meeting.

**X. Conference Items**

These items are presented for advanced planning and to assist the Board in establishing further agenda items. The Board may, however, take action on the following:

**XI. Action Items**

These items are presented for action at this time. Some may have been reviewed by the Board at a previous meeting under the Conference Items section of the agenda.

- a. **CAEP Director’s Event Reimbursement –**
  - i. Motion \_\_\_\_\_
  - ii. Second \_\_\_\_\_
  - iii. Vote \_\_\_\_\_

## **XII. Board Meeting Calendar**

Any additions to or changes in the next Regular Meeting and/or special meeting calendar and agenda will be discussed.

- a. Tentative agenda items for next Study Session on January 11, 2024
- b. Tentative agenda items for next Board Meeting on January 18, 2024

## **XIII. Next regularly scheduled meeting date**

- a. Thursday, January 18, 2024 @ 2:00 p.m. via Zoom

## **XIV. Adjournment**

- a. Motion to adjourn at
- b. Second –
- c. Vote –